

ADDENDUM TO INSTRUCTIONS FOR APPLICATION TO TAKE THE FEBRUARY 2002 CALIFORNIA BAR EXAMINATION

The "Instructions for Application to Take the California Bar Examination" (Instructions) is a separate document, and must be read by applicants completing an application to take the California Bar Examination. Please note that space is limited at most test centers and seating at preferred test centers is not guaranteed. Applicants must list three choices on the application form.

DATE: Tuesday, Wednesday and Thursday, February 26, 27 and 28, 2002
TIME: Morning and Afternoon on Tuesday, Wednesday, Thursday.

TEST CENTERS:

LOS ANGELES AREA ELIGIBILITY OPEN

- Pomona Fairgrounds
FAIRPLEX
1101 West McKinley Ave
Pomona

Code W260 (Writers)
- The Pasadena Center
300 East Green Street
Pasadena

Code W102 (Writers)
- Radisson Hotel-LAX
6225 W. Century Blvd.
Los Angeles

Code T108 (Typists)
Code L108 (Laptop Pilot Program)
- Testing Accommodations Test Center (L.A. County)
(For applicants with disabilities only)

Code S001

SAN DIEGO ELIGIBILITY - Restricted to San Diego Residents

- San Diego Concourse & Performing Arts Center
202 "C" Street, MS 57
San Diego

Code W 300 (Writers)
- San Diego Concourse & Performing Arts Center
202 "C" Street, MS 57
San Diego

Code T300 (Typists)
Code L300 (Laptop Pilot Program)
- Testing Accommodations Test Center (San Diego)
(For applicants with disabilities only)

Code S003

SAN FRANCISCO BAY AREA ELIGIBILITY OPEN

- Oakland Convention Center
1001 Broadway
Oakland

Code W 600 (Writers)
- Oakland Marriott City Center Hotel
Jewett Ballroom
1001 Broadway
Oakland

Code T 610 (Typists)
- South San Francisco Conference Center
255 South Airport Blvd
South San Francisco

Code L603 (Laptop Pilot Program)

Testing Accommodations Test Center (San Francisco Bay Area)
(For applicants with disabilities only)

Code S006

SACRAMENTO ELIGIBILITY OPEN

California Expo Center
1600 Exposition Blvd
Sacramento

Code W700 (Writers)

Doubletree Hotel
2001 Point West Way
Sacramento

Code T613 (Typists)
Code L613 (Laptop Pilot Program)

Testing Accommodations Test Center (Sacramento)
(For applicants with disabilities only)

Code S007

FEES:

All Applicants Must Pay the Required Fees

1. California Bar Examination Fee
 - General Applicants \$411.00
 - Attorney Applicants \$599.00
2. Typing or Laptop Pilot Program Fee
(Applicable only if participating in the laptop pilot program or typing the examination) \$64.00
 - Late Typing Fee (Request to type after submitting application) \$15.00

Payment coupons must be detached from the application form and completed. Please fill in your name, social security number, amount paid, and indicate application type. The coupon must be placed in the envelope compartment with the check. **Do not** place it with the application.

Checks should be made payable to The State Bar of California.

TIMELY FILING DEADLINE: November 1, 2001

To avoid payment of a late filing fee, an application must be received in the State Bar's Office of Admissions or postmarked on or before November 1, 2001. The Office of Admissions is not responsible for lost, misdirected, or postage-due mail. Checks or money orders must have a current date. Post-dated checks will not be accepted. If a post-dated check is received, the application will be returned and if the application is then properly submitted, any late filing fee in effect at that time will be charged.

LATE FILING INFORMATION

In addition to the application fee, all applications filed between the dates listed below must be accompanied by a late filing fee:

	DATES	LATE FILING FEES
FROM:	November 2, 2001- November 30, 2001	\$ 50.00
	December 1, 2001 - February 1, 2002	\$250.00

To be accepted, an application and fees must be received by the Office of Admissions or postmarked on or before **February 1, 2002. Applications postmarked after February 1, 2002 will not be accepted.**

RETURNED CHECKS

A charge of \$20.00 will be assessed when checks are not negotiated and are subsequently returned. **Any late filing fee in effect at the time the check is covered will also be required. Returned checks must be covered with a cashier's check or money order.**

COMPLETION OF APPLICATION

Before filing the application, please check to see that all questions have been answered, the application is signed and the correct fee is included. Any application not meeting these requirements is considered incomplete and will not be

considered filed until it is brought to a complete status. **If an application is considered incomplete, a completion fee of \$20.00 will be required, in addition to any late fees applicable at the time the application is brought to a complete status.**

Each applicant should retain a copy of his/her complete application for reference in the event that another application must be filed in the future.

ADMINISTRATIVE PROCESSING FEE

Applications submitted with incorrect fees will be held without processing until the required fees are received by the Office of Admissions. If the applicant does not submit the appropriate amount by the final filing deadline, the applicant will receive a refund of fees submitted minus an administrative processing fee of \$25.00.

PROOF OF ADMISSION (First-time Attorney Applicants)

For the purpose of determining an attorney applicant's eligibility to take either the General Bar Examination or Attorneys' Examination, proof of admission (a current Certificate of Good Standing) from the highest court of each jurisdiction to which the applicant has been admitted must be filed on or before **FEBRUARY 1, 2002**.

PROOF OF LAW STUDY (First-time Applicants for the General Bar Examination)

Applicants' law schools will be requested to complete Legal Education Certification forms or to submit a certified transcript prior to the examination as proof that the applicant has fulfilled all of the legal education requirements in the *Rules Regulating Admission to Practice Law in California*. If such certification/transcript is not received by **February 1, 2002**, a notification will be sent to the applicant. The certification/transcript must be on file before an admittance ticket for the examination can be issued.

INELIGIBLE APPLICANTS

Ineligible applicants are entitled to a 60% refund of fees. Transcripts proving ineligibility must be received in the Office of Admissions prior to **March 15, 2002**.

WITHDRAWAL DEADLINES

Requests to withdraw from the February 2002 California Bar Examination must be postmarked on or before the dates listed below in order to qualify for a refund.

DATE	PERCENTAGE
December 3, 2001 (30 days after timely filing deadline)	60% refund
December 17, 2001 (45 days after timely filing deadline)	30% refund

ATTORNEYS' EXAMINATION

Applicants for the Attorneys' Examination will not be permitted to take the Multistate Bar Examination (MBE). See Instructions for eligibility criteria to take the Attorneys' Examination. Written notification of an attorney's decision to take the General Bar Examination instead of the Attorneys' Examination must be received in the Office of Admissions on or before **February 1, 2002**. It will not be possible to allow a change after that date, and **applicants must pass the examination assigned.**

CHANGE OF ADDRESS

Please notify the Office of Admissions **in writing** of any address change on or before **February 1, 2002**. Address changes made after that date most likely will not be reflected on the admittance card.

TEST CENTER CHANGES

Test center changes will only be considered upon petition showing good cause. Applicants wishing to change the test center to which they have been assigned must complete the test center change form on page 9 of the Instructions or submit a written request and such request must be received in the Los Angeles Office of Admissions by **February 1, 2002**.

TYPING THE EXAMINATION (Laptop Pilot Program Participants Please Note)

All requests to change to a typing test center must be in writing, must be received on or before **February 1, 2002**, and must be accompanied by a non-refundable fee of \$79.00.

The fee of \$64.00 is required to type the examination. This fee is **not** required from those applicants with disabilities who have been granted testing accommodations. Applicants must furnish their own typewriters, word processors and

laptop computers and comply with the requirements specified in the instructions regarding the use of typewriters and word processors or the bulletin permitting the use of laptop computers during the California Bar Examination. A \$15.00 late filing fee must accompany a request to type received subsequent to the filing of an application. The \$64.00 typing fee and the late filing fee are both non-refundable fees. The last date to file a request to type is **February 2, 2001**.

TESTING ACCOMMODATIONS FOR APPLICANTS WITH DISABILITIES

All petitions for testing accommodations **based upon disabilities existing prior to February 1, 2002, must be received by the Committee no later than February 1, 2002, although earlier filing is strongly encouraged.** Petitions may be filed prior to filing an application for the examination; however, the applicant must be registered with the Committee, otherwise the petition will not be processed. Requests for accommodations from applicants who received accommodations during previous examinations must also be received no later than February 1, 2002 and must be filed separately, on the Committee's form, from the examination application form.

WITHDRAWALS, ABSENCES & INELIGIBLES

If an applicant withdraws, is absent from, starts but does not finish, or is ineligible for the February 2002 California Bar Examination and decides to apply to take the July 2002 California Bar Examination, he/she will be subject to the same deadlines as applicants who did not apply for the February 2002 examination. Timely filing for the July 2002 California Bar Examination is April 1, 2002. Applications will be available approximately 6 weeks prior to the timely filing deadline. Such applicants must request an application in order to receive one. It will not automatically be sent.

MULTISTATE PROFESSIONAL RESPONSIBILITY EXAMINATION

Test dates for the 2002 Multistate Professional Responsibility Examinations are, March 8, 2002, August 9, 2002 and November 8, 2002. There are eight examination sites located throughout California and additional sites in several other states. Examination site choice, filing deadlines and all other matters associated with the administration of this examination are under the jurisdiction of the National Conference of Bar Examiners. For more information, refer to page 6 of the Instructions.

BAR EXAMINATION STUDY AIDS

The following materials that might be of assistance to applicants in determining that which the Committee desires in an answer to a bar examination question are available from the Office of Admissions:

1. **Essay Questions and Selected Answers** from the General Bar Examination. Booklets are available for February 2000 through July 2001 examinations at a cost of **\$5.00** per booklet.
2. **Performance Tests and Selected Answers.** Booklets for February 2000 through July 2001 examinations are available. The cost is **\$8.00** per booklet.
3. **Sample MBE Questions.** The National Conference of Bar Examiners publishes this booklet. The cost is **\$20.00**.

If materials will be sent to a jurisdiction outside the United States, include an additional \$5.00 for postage.

Study aids from the July 2001 examination will not be available until December 2001.