



**THE STATE BAR OF CALIFORNIA
COMMITTEE OF BAR EXAMINERS/OFFICE OF ADMISSIONS**

180 Howard Street • San Francisco, CA 94105-1639 • (415) 538-2300
845 S. Figueroa Street • Los Angeles, CA 90017-2515 • (213) 765-1500

LAW OFFICE STUDY REPORT COVER SHEET

Please read this entire document before completing it. This cover sheet must be completed by the student and accompany each semi-annual report. A fee of \$105.00 is required with each report.

Each law office study student must complete this cover sheet and file it with the semi-annual report. **It is the student's responsibility to ensure that reports are filed in a timely manner. If reports are not timely filed, the student will lose credit for law office study completed.** Additional copies of this form may be obtained online at <http://admissions.calbar.ca.gov>.

The semi-annual reports must include written examination questions and answers. Reports should be submitted within 30 days after the end of the six-month study period; reports received after 90 days will not be accepted and the study will not be recognized. All reports must be submitted by certified mail, return receipt requested, or delivered in person to either the Los Angeles or San Francisco Office of Admissions.

Upon successful completion of one year of law study, the student should take the First-Year Law Students' Examination. See Rule 4.55 of the *Admissions Rules* for information relating to this requirement.

The requirements relating to this type of law study and reports are contained in Section 6060(e)(ii and iii) of the California Business and Professions Code and Rule 4.29 of the *Admissions Rules*. **Law office or judge's chambers study requires the study of law under the personal supervision of an attorney or judge. It is a program of study; merely working for an attorney or judge does not qualify for credit in this program.**

Name: _____ File Number: _____
 Last Name First Name Middle Name
 Address: _____ City State Zip Code
 Study Period: _____ Through: _____
 Month/Day/Year Month/Day/Year

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LAW OFFICE STUDY PAYMENT COUPON
Office of Admissions
The State Bar of California

Last Name First Name Initial File Number
 Payment Required: \$105.00 Amount Paid: \$

This payment coupon must be submitted with the semi-annual report. Please fill in your name, file number and the amount paid. **Acceptable forms of payments: Money order, check, or credit card (Authorization Form Attached).**

During this report period, the student read/studied the cases or textbooks listed below:

Name of Book	Name of Case	Edition	Author	Pages Studied

In addition, the student read/studied the following cases and other law related materials:

Name of Book or Name of Other Law Related Materials	Name of Case	Edition	Author	Pages Studied

(Attach additional pages if necessary.)

During this report period, the student studied _____ hours.

I declare under penalty of perjury under the law of the State of California that I have carefully read the above information and that the law study referred to in this report was completed in strict compliance with the *Rules* to the best of my knowledge.

Student's Signature

Date

Supervisor's Signature

Bar Number

Date



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Office of Admissions Fees Only – Credit Card Authorization Form

For credit/debit card payments, a processing fee of 2.25% will be added to all charges. If your credit/debit card transaction is denied, you will not be able to submit your application or your request processed until you provide another Mastercard or Visa.

Date: _____

I authorize the State Bar of California to charge my credit card for \$ _____

Please check which fee(s) you are paying:

- | | |
|---|--|
| <input type="checkbox"/> Registration as a Law Student | <input type="checkbox"/> Laptop |
| <input type="checkbox"/> Registration as an Attorney Applicant | <input type="checkbox"/> Laptop Late Fee |
| <input type="checkbox"/> California Bar Examination | <input type="checkbox"/> Moral Character Determination |
| <input type="checkbox"/> California Bar Examination Late Fee | <input type="checkbox"/> Moral Character Determination Extension |
| <input type="checkbox"/> First-Year Law Students' Examination | <input type="checkbox"/> Other: Please specify: |
| <input type="checkbox"/> First-Year Law Students' Exam Late Fee | _____ |

(This form may not be used to pay dues or other attorney fees; it only may be used to pay fees related to Admissions. Please print legibly.)

Name of Applicant if Different than Card Holder (print legibly):

File Number of Applicant (if previously registered with the State Bar of California's Office of Admissions as a law student or attorney applicant):

Address: _____

City, State, Zip: _____

Telephone Number: _____

Email Address: _____

Credit Card Number: _____

Credit Card Security Code: _____ Expiration Date: _____
Month/Year

Check Credit Card Type: Mastercard Visa

Name on Card (print legibly): _____

Signature of Card Holder: _____