

# CALIFORNIA BOARD OF LEGAL SPECIALIZATION

## OF THE STATE BAR OF CALIFORNIA

180 HOWARD STREET, SAN FRANCISCO, CALIFORNIA 94105-1617  
TELEPHONE: (415) 538-2120 FAX: (415) 538-2180  
E-MAIL: [legalspec@calbar.ca.gov](mailto:legalspec@calbar.ca.gov) WEBSITE: [www.californiaspecialist.org](http://www.californiaspecialist.org)



### 2017 Legal Specialist Examination Registration Form

Examination Date: Tuesday, October 24, 2017

Registration Deadline: October 2, 2017

**NOTE:** For the 2017 Legal Specialist Examination only, registration fee(s) are reduced and all laptop fees are waived. Reduced pricing will only be honored with valid full payment. Applicants who wish to take the examination via laptop will still need to indicate on this form, complete the Release of Liability and comply with all department policies. Laptop slots are limited so applicants are encouraged to apply early.

Register to guarantee your space at the test center for the 2017 Legal Specialist Examination by submitting this registration form with valid full payment postmarked no later than **October 2, 2017**.

#### Applicant Information

Full Name: \_\_\_\_\_ CA State Bar Number: \_\_\_\_\_

*We will communicate with you via your address, phone and private e-mail as provided in your "My State Bar Profile."*

Eligibility: Have you been practicing in the specialty area since January 2016? ☐ Yes ☐ No

#### Examination

1. Subject Matter: Indicate the examination for which you are registering (check one)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Admiralty & Maritime Law | <input type="checkbox"/> Criminal – State Law                 | <input type="checkbox"/> Immigration & Nationality Law |
| <input type="checkbox"/> Appellate – Civil Law    | <input type="checkbox"/> Criminal – Federal Law               | <input type="checkbox"/> Legal Malpractice Law         |
| <input type="checkbox"/> Appellate – Criminal Law | <input type="checkbox"/> Estate Planning, Trust & Probate Law | <input type="checkbox"/> Taxation Law                  |
| <input type="checkbox"/> Bankruptcy Law           | <input type="checkbox"/> Family Law                           | <input type="checkbox"/> Workers' Compensation Law     |
|   | <input type="checkbox"/> Franchise & Distribution Law         |  |

2. Test Center: ☐ Northern California – Oakland Convention Center  
☐ Southern California – Pasadena Convention Center

3. Method for Essay Portion: ☐ Handwriting  
☐ Typing on Laptop/Netbook (Please review and sign the Release of Liability Form)

4. Payment: ☐ Enclosed check made payable to the State Bar of California.  
☐ MasterCard or Visa (Please complete and sign the credit card authorization form)

5. Source: How did you learn about the legal specialization program and examination? (Check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> A colleague       | <input type="checkbox"/> Mailing/e-mail to State Bar of California | <input type="checkbox"/> Information booth at conference |
| <input type="checkbox"/> State Bar website | <input type="checkbox"/> Section Members                           |  |
|  | <input type="checkbox"/> California Bar Journal                    | <input type="checkbox"/> Other: _____                    |

#### Declaration

As a condition for registration for the legal specialist examination I agree to the following:

1. I am an active member of the State Bar of California.
2. I understand that the examination is the first step in the certification process and that if I am successful on the examination, I will be required to file an application for certification with the appropriate fee demonstrating compliance with all other requirements of the legal specialization program, including education, tasks and experience and recommendations, on or before **February 1, 2021** before my application can be considered by the California Board of Legal Specialization.

3. I am aware that the requirements for becoming a certified specialist are set forth in the Rules and Standards available at [www.californiaspecialist.org](http://www.californiaspecialist.org) and that the California Board of Legal Specialization recommends that I review these rules prior to applying to be sure that I can meet the requirements by **February 1, 2021**. After that date, the examination results will no longer be valid and I will need to take the examination again to continue with the certification process.
4. I understand that the legal specialization program is self-funded, and, if certified, I will be required to pay an annual fee and to recertify every five years, though I will not need to take the examination again.
5. I understand that any and all fees related to this examination are non-refundable, non-transferable, and applicable only to the 2017 Legal Specialist Examination and not any future examination.
6. I understand that failure to make a truthful disclosure of any fact or item of information required may result in denial of my registration, revocation of my certificate of specialization, if granted, or referral to disciplinary investigation by the State Bar of California.
7. I understand that although laptop fees are waived on a one-time basis for the 2017 Legal Specialist Examination, should I choose to use a laptop for the essay portion of the examination, I will review and submit the Release of Liability Form by **October 2, 2017** and upload the required software no later than **October 20, 2017**.
8. I understand that I will receive a confirmation e-mail sent to my private e-mail address as listed on My State Bar Profile at [www.calbar.ca.gov](http://www.calbar.ca.gov) once my completed registration form has been received and processed.
9. I understand that in order attend the examination I will need the admittance ticket that will be sent in October to my current address as listed on My State Bar Profile at [www.calbar.ca.gov](http://www.calbar.ca.gov).
10. I understand that subsequent information regarding the examination will be sent to the physical and/or e-mail address listed on My State Bar Profile and I agree to keep my contact information updated.

I have carefully read the foregoing and declare, under penalty of perjury under the laws of the State of California, that the information I have provided is true and correct.

Executed on: \_\_\_\_\_ (Date) at \_\_\_\_\_ (City and/or County), California

Signature: \_\_\_\_\_

(Please print and manually sign this document or use Adobe's e-signature function)

### Submission Information

#### **MAIL OR FAX YOUR REGISTRATION FORM(S) AND PAYMENT TO:**

Department of Legal Specialization  
State Bar of California  
180 Howard St.  
San Francisco, CA 94105  
Fax: (415) 538-2180

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### For Laptop Applicants Only

### RELEASE OF LIABILITY – LAPTOP COMPUTER PROGRAM

Must be returned no later than October 2, 2017

#### FOR APPLICANTS:

- Although laptop fees will be waived on a one-time basis for the 2017 Legal Specialist Examination, this form must be reviewed, completed and submitted with the Examination Registration Form.
- Laptops will only be used for the morning session/essay portion of the examination. Applicants will not need laptops for the afternoon session/multiple-choice portion of the examination.
- On **September 1, 2017** laptop applicants will receive information about downloading the software, which must be completed by **October 20, 2017**.
- To ensure that your laptop is compatible with the software as described below, review the system specifications at <https://www.examssoft.com/dotnet/documents/sitehelp/sysreqs.aspx>.

I, \_\_\_\_\_, acknowledge that the California Board of Legal Specialization (Board) of the State Bar of California is allowing examination applicants to use personal laptop computers with pre-installed SofTest software from ExamSoft (Software) to take examinations administered by the Board.

I understand that the use of personal laptop computers is offered by the State Bar of California (State Bar) as a convenience to me and that the State Bar does not warrant or guarantee said Software.

I agree to bear sole responsibility for the use of said Software and I hereby release the State Bar (its Board of Trustees, officers, agents, representatives and employees, as the same may be constituted now and from time to time hereafter), including the Board, from all liability, claims, damages, or demands for personal injury or property damage, arising from or related to my use of a personal laptop computer during the examination.

I further acknowledge that the State Bar does not warrant or guarantee the Software nor does it accept any liability in the event there is a technical or mechanical failure of the personal laptop computer and all associated equipment, Software and/or associated materials during administration of an examination, the uploading of my examination answers or in the printing of my examination answers.

I will accept the use of SofTest under the provisions of the ExamSoft click license at the ExamSoft website and agree to be bound by its terms and conditions.

By my election to use a personal laptop computer to take an examination administered by the Board, I also agree to begin or continue the examination by handwriting in the event there is any malfunction, or issue with access to, the computer, Software, electrical system or such other items associated with administration of the examination; and, understand I will not receive a refund of the fees.

I agree: 1) that I will exit the exam file upon the conclusion of each examination session; 2) that I will not attempt to access my exam file(s) following the examination for the purpose of altering my answers; 3) that I will upload the exam file(s) that contain the examination answers, which I completed during the examination, by the published deadline; 4) that a deduction of ten scaled points will be taken from my total written scaled score if I fail to upload my answer file(s) by the published deadline; and 5) that I will receive a grade of zero (0) for each answer not uploaded timely if I fail to upload my answer file(s) within two (2) weeks of the published deadline.

**Date of Examination Administration:** October 24, 2017 Legal Specialist Examination

**CA State Bar Number:** \_\_\_\_\_

**Applicant Name (please print):** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

(Please print and manually sign this document or use Adobe's e-signature function)

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**2017 Legal Specialist Examination Fee Payment Form**

**FOR APPLICANTS:**

- Registration fees are non-refundable, non-transferable, and applicable only to the legal specialist examination to be administered on **October 24, 2017**.
- The applicable registration fee will be based on the day valid full payment is received.

**Examination Applicant Information**

Full Name: \_\_\_\_\_ CA State Bar Number: \_\_\_\_\_

**2017 Legal Specialist Examination (Reduced) Registration Fee(s)**

If valid full payment is received:

- ☐ on or before **May 1, 2017:** \$100  
☐ on or before **September 1, 2017:** \$250  
☐ on or before **October 2, 2017:** \$350

**Payment methods**

- ☐ Enclosed check made payable to the State Bar of California  
☐ Credit Card – MasterCard or Visa only (Complete and return Credit Card Authorization below)

**Credit Card Authorization**

**Credit Card Payment Information** (Only Visa and MasterCard credit cards are accepted)

- ☐ MasterCard ☐ Visa

Credit Card Number: \_\_\_\_\_

Expiration Date (MM/YY): \_\_\_\_\_ Security Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

By my signature on this document, I hereby authorize the State Bar of California to charge my Visa or MasterCard account for the amount that I have indicated in the form above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Please print and manually sign this document or use Adobe's e-signature function)