THE STATE BAR
OF CALIFORNIA

OFFICE OF THE EXECUTIVE DIRECTOR

180 HOWARD STREET, SAN FRANCISCO, CALIFORNIA 94105-1639

October 1, 2014

Dear Candidate:

Enclosed please find the materials for use in the State Bar Board of Trustees 2015 election. These materials include: (1) the Nominating Petition, (2) Instructions for filing the petition; (3) Title 6, Division 1, Chapter 1 of the Rules and Regulations of the State Bar (Election of Trustees); (4) the Election Schedule; (5) Agreement for Use of State Bar Membership, Eligibility and Voting Lists; (6) Hold Harmless Agreement; (7) District Membership, Eligibility, and Voting List Charges.

Additionally, to help you better understand the work of the Board of Trustees, we have enclosed the *State Bar of California Board of Trustees – Duties of Board Members.*

Only the official petition form, as prepared by the Secretary of the State Bar, will be accepted. The official petition and related documents can be downloaded from the State Bar's website, www.calbar.ca.gov (Home > About Us > Board of Trustees > Elections). Requests for the petition form and related documents to be sent via U.S. Mail are also accepted via e-mail at michelle.pierce@calbar.ca.gov.

Completed petitions and related materials may be filed with the San Francisco office of the State Bar as follows:

- Via e-mail (petitions in pdf) to michelle.pierce@calbar.ca.gov, or
- Via delivery of all originals (via U.S. Mail or other delivery service) to

  Francisco Gomez
  State Bar District Elections
  180 Howard St. 10th Floor
  San Francisco, CA 94105

Whether you are delivering originals or submitting via e-mail, completed petitions and related materials must be received by 5:00 p.m. on Monday, December 1, 2014. Candidates who file via e-mail must keep the original nominating petition for four years following commencement of the term of office for which the petition is filed. Upon request by the State Bar, candidates must promptly forward the original nominating petition to the San Francisco office of the State Bar.

Information about each candidate from his or her State Bar membership record will be included with the ballots that will be mailed to voters. A candidate may add to this information by submitting an optional 250-word maximum candidate statement that describes his or her views and qualifications for office. Due to space limitations in the ballot materials to voting members, this statement is limited to 250 words. However,

candidates may submit a separate expanded statement of up to 500 words for posting on the State Bar's election and internet voting web pages.

Please submit your candidate statement(s) in Word either by e-mail (if filing via e-mail) or on digital storage device along with a hard copy (if filing via delivery of original documents). Your completed nominating petition, optional candidate statement(s), and optional head and shoulders photograph for use on the web page (in jpeg or tiff format via e-mail or on digital storage device) must be filed with the State Bar no later than 5:00 p.m. on Monday, December 1, 2014.

As detailed in the Election Schedule, please note that, once nominated, a candidate may not withdraw acceptance of nomination after 5:00 p.m. on Thursday, December 11, 2014

Candidates wishing to conduct a mail campaign may purchase a State Bar district membership list for the district in which you plan to run. To obtain the list, a candidate must submit a fully executed *"Agreement for Use of State Bar Membership, Eligibility and Voting Lists"* and *"Hold Harmless Agreement",* along with full payment of the production fee. Please refer to the enclosed fee schedule, which also contains the dates when the various lists will be available for purchase.

Please contact Michelle Pierce at michelle.pierce@calbar.ca.gov or (415) 538-2053 if you have any questions concerning the election process.

Very truly yours,

Francisco Gomez
State Bar District Elections

Enclosures:

- Nominating Petition
- Instructions for filing the petition
- Rules of the State Bar – Title 6, Division 1, Chapter 1 (Election of Trustees)
- Election Schedule
- Agreement for Use of State Bar Membership, Eligibility and Voting Lists
- Hold Harmless Agreement
- District Membership, Eligibility, and Voting List Fees
- Duties of Board Members (Tab 6 of the State Bar's Board of Trustees Policy Manual)