

**State Bar of California President-Elect
Description
(Adopted by the Board of Governors April 16, 2003)**

Purpose

The purpose of a President Elect is to provide training for the President Elect in the duties of the President, continuity of leadership and planning for the next Board year and a smooth transition to the office of President.

Process

Candidates for President shall follow the election procedures as set forth in Business & Professions Code §§6020 and 6021 as supplemented by Board rules. The candidate elected by the Board to the office of the President for the succeeding Board year shall be deemed and identified as the President Elect from the date of election until assumption of the duties of President at the conclusion of the Annual Meeting following his or her election as set forth in Business and Professions Code §6021. The President shall consult with the President Elect on the role of the President Elect at the Annual Meeting.

Duties

The President Elect shall preside at meetings of the State Bar in the absence of the President or inability of the President to act as provided by §6024. In general, the duties of the President Elect shall be determined by the President and the President Elect shall answer and report to the President. As a matter of policy, the President and President Elect shall cooperate to ensure that planning for the next year does not interfere with the work and morale of the current Board.

As soon as practicable after the election of officers, the President, President Elect and Executive Director or designee shall meet to establish a time line and protocol for educating the President Elect, for orderly transition and for planning for the following Board year.

In order to avoid interference with the work of the sitting Board, the President, in consultation with the President Elect, shall set the time line for appointment of succeeding year committee chairs and other President Elect appointments.

To further prepare, the President Elect will review the Policy and Procedures of the Board and the Administrative Manual. The President will brief the President Elect on recurring events involving internal and external stakeholders such as the ABA Midyear and Annual

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Meeting, the meeting with the Chief Justice of the California Supreme Court, interaction with legislative and executive representatives on the fee bill and other legislation and district meetings.

The President Elect will work on planning the calendar for the following Board year with special emphasis on the timing and location of the annual planning retreat, the midyear meeting, the election of officers and other Board and stakeholder events.

The President will assist the introduction of the President Elect to key staff and internal and external stakeholders in order to allow for a smooth transition.

The President Elect shall assist and cooperate with the President, offering counsel and advice as needed. In the event of any conflict between the President and the President Elect, the decisions of the President take precedence.