

**BOARD PLANNING, PROGRAM
DEVELOPMENT, AND BUDGET COMMITTEE**

CHARTER

(Adopted by the Board of Governors January 26, 2002)

This Committee's charter is to develop and lead the Board's participation in all State Bar planning, budget preparation, and program implementation. This charter is to be accomplished as follows:

- Reaching agreement with the CEO on the detailed design of the State Bar's planning and budget development cycle – with special attention to the Board's role in planning – and on the annual planning calendar, and ensuring that the Board participates fully and proactively in the planning process.
- Overseeing preparation for, and hosting, the annual strategic work session.
- Recommending to the full Board the strategic issues that will be added annually to the State Bar's Strategic Plan, updated values, vision, and mission statements, operational planning priorities, the annual budget, and other strategic and policy-level products that merit full Board attention.
- Ensuring - as part of the annual operational planning/budget preparation process - that all program plans include both financial and programmatic performance targets that the two Performance Oversight Committees can use in monitoring the programmatic and financial performance of all State Bar programs and operating units.
- Designing appropriate input and participation of State Bar non-governing standing committees (e.g., Committee on Administration of Justice) in the State Bar planning process, including approval of all work plans on an annual basis for State Bar Standing Committees.
- Perform such other functions relevant to the committee's subject area as the Board of Governors may from time to time assign.