



**THE STATE BAR OF CALIFORNIA  
OFFICE OF THE SECRETARY-SM  
180 Howard Street · San Francisco, CA 94105-1639  
(415) 538-2454 · [specialmaster@calbar.ca.gov](mailto:specialmaster@calbar.ca.gov)  
[www.calbar.org/specialmaster](http://www.calbar.org/specialmaster)**

**Application to Serve as a Special Master**

**1) Personal Information:** \_\_\_\_\_

Name: \_\_\_\_\_ State Bar Member #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Admission: \_\_\_\_\_

Counties in which you wish to serve as a Special Master: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ + \_\_\_\_\_

Daytime Phone: ( ) - \_\_\_\_\_ Alt. Phone: ( ) - \_\_\_\_\_

**2) Qualifications** \_\_\_\_\_

By Statute: A special master is an attorney who is an active member in good standing of the State Bar selected from a list of qualified attorneys which is maintained by the State Bar particularly for the purpose of conducting the searches described in Penal Code §1524. Special masters must have been members of the State Bar for at least five years. To avoid potential conflicts of interest, attorneys who devote a substantial amount of time to criminal law practice are not eligible to serve as special masters. Special masters serve without compensation but have the same immunities as public employees of the government entity initiating the search. In selecting special masters, Courts are to make 'every reasonable effort to insure that the person selected has no relationship with any of the parties involved in the pending matter.' Special masters are bound to maintain the confidentiality of the information obtained.

***Because of the possibility of conflicts of interest, the rules prohibit appointing attorneys employed by the office of a public defender, district attorney, attorney general, law enforcement agency, or certified criminal law specialists, or those who devote a substantial amount of time to criminal law practice.***

Have you been active member of the bar for at least five (5) years?  YES  NO

Are you a Certified Criminal Law Specialist?  YES  NO

Are you currently employed by a public defender's office, a district attorney's office, the Attorney General's office or any law enforcement agency?  YES  NO

Have you devoted more than twenty-five (25) percent of your practice to criminal law matters during the last year?  YES  NO

Will you devote more than five (5) percent of your practice to criminal law matters over the next five (5) years?  YES  NO

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Have you been professionally disciplined during the past five (5) years in any court or in any jurisdiction?

YES  NO

Are you currently under suspension or disbarment in in any court or in any jurisdiction?

YES  NO

**3) Attestation** \_\_\_\_\_

To the best of my knowledge I meet the qualifications to serve as a special master. I declare under penalty of perjury, under the laws of the State of California, that the foregoing and any attachments to it are true and correct.

Signature:

Date: \_\_\_\_\_

**4) Submission** \_\_\_\_\_

**FAX to: (415) 538-2305**

**Or Mail to:**

Teri Greenman  
The State Bar of California  
Office of the Secretary-SM  
180 Howard Street  
San Francisco, CA 94105-1639

Attachment A - Skills List (Optional)



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**ATTACHMENT A: Skills List (Optional)**

Name: \_\_\_\_\_ State Bar Member #: \_\_\_\_\_

Please check the areas in which you have knowledge or experience:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Accounting                | <input type="checkbox"/> Law Enforcement     | <input type="checkbox"/> Clergy/Priest/Pastoral |
| <input type="checkbox"/> Medical Office Management | <input type="checkbox"/> Clinical Psychology | <input type="checkbox"/> Medicine               |

Foreign Languages Spoken: \_\_\_\_\_

Some assignments include searches of electronic media such as computer hard-drives, PDA's, etc. Briefly describe your technical skills and experience: \_\_\_\_\_

Certified Legal Specialist Areas of Law: \_\_\_\_\_

Please indicate your experience in the following areas of practice.

	% of Practice	Years Experience		% of Practice	Years Experience
<input type="checkbox"/> Administrative Law	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Anti-trust/Unfair Competition	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Banking/Finance	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Bankruptcy/Credit Rights Collections	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Business/Commercial	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Civil Procedure	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Civil Rights	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Construction	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Corporate/Securities	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Criminal	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Entertainment/Sports	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Environmental	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Estate/Trust/Probate	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Family	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Health Care/Disability	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Immigration & Nationality	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Insurance	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Intellectual Property	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> International Law	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Labor/Employment	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Personal Injury	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Real Property	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> State/Local Govt. Agencies	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Taxation	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Worker's Compensation	<input type="text"/>	<input type="text"/>			

Other: \_\_\_\_\_

Completion of this attachment is optional. From time to time the courts may request Special Masters with specific skills. Any information submitted on this attachment will be made public.