



**THE STATE BAR
OF CALIFORNIA**

**180 HOWARD STREET
SAN FRANCISCO, CA 94105
415/538-2000**

February 2, 2004

Dear Candidate:

Enclosed please find the materials for use in the forthcoming State Bar Board of Governors 2004 election. These materials include the nominating petition, article II of the Rules and Regulations of the State Bar, the election schedule, an *Agreement for Use of State Bar Membership, Eligibility and Voting Lists* and a *Hold Harmless Agreement* that must be executed should you choose to request the State Bar membership, eligibility and/or voting lists (for a description of the lists, please see *District Membership, Eligibility List or Voting List Charges*).

In addition, to help you better understand the work of the Board of Governors and the seat you are running for, we have enclosed material outlining the responsibilities of a Board member, *State Bar of California Board of Governors Member Responsibilities*.

With the ballots that will be mailed to voters, the State Bar includes information about each candidate from his or her official membership record. A candidate may add to this information by submitting an optional biographic statement. (Send your biographic statement both in hard copy and electronic format, either e-mail or disk.) The contents of the biographic statement are outlined in section 8 of article II of the Rules and Regulations of the State Bar. Under the category of "Other Activities", a candidate may include his or her ideas, platform, views about the State Bar, and any other information that the candidate believes qualifies him or her for office. Because the biographic statement is mailed with the ballot materials to voting members, the statement is limited by rule to 250 words. Candidates, however, may submit a separate expanded biographic statement up to 500 words for posting on the State Bar's election web page. Your completed nominating petition, optional biographic statement(s) and a head and shoulders photograph of yourself for use on the web page, must be filed with the State Bar no later than 5:00 p.m., April 1, 2004.

Your attention is directed to the third paragraph of section 4, article II, Rules and Regulations of the State Bar, which provides that, once nominated, a candidate may not withdraw acceptance of nomination after 5:00 p.m. on April 11.

For candidates wishing to conduct a mail campaign, the State Bar district membership list may be purchased for the district in which you plan to run. To obtain the list, a candidate must first agree to the terms contained in the enclosed *Agreement for Use of State Bar Membership, Eligibility and Voting Lists* and a *Hold Harmless Agreement*. Please see the enclosed fee schedule for the various lists that are available.

You may reach me at (415) 538-2274 or e-mail Billie.Sivanov@calbar.ca.gov should you have any questions concerning the election process or State Bar policy.

Very truly yours,

Biljana Sivanov
State Bar District Elections

Enclosures

1. Nominating Petition
2. Article II, Rules and Regulations of the State Bar
3. Election Schedule
4. Agreement for Use of State Bar Membership, Eligibility and Voting Lists
5. Hold Harmless Agreement
6. District Membership List, Eligibility List or Voting List Charges
7. State Bar of California Board of Governors Member Responsibilities (September 19, 2002)

c: Judy Johnson