

Sharepoint Server Build

Request for Proposal: Questions & Responses

July 27, 2009

1. Number of expected internal users (for licensing cost)?

Between 12 and 20 staff.

2. What is meant by “templated” in the statement “There are approximately 6,800 templated, HTML web pages of content to be brought over“, e.g. database driven?

HTML content that is wrapped by a common CSS / look & feel. Basically it's the “pure” HTML page content count.

3. What is meant by “templated” in the statement, e.g. database driven?

Yes – objects pulled out of Broadvision/Oracle and displayed within the HTML template guidelines, as per above answer.

4. Are the pages all static?

Yes, 6,800 pages of static content needs to be copied from the existing site to this new SharePoint site.

5. Is there any data input?

If there is, then it's a rare page requiring the filling out of input fields. We do have secure Web apps and other link-to apps that require user input, however they are not considered static content nor in the scope of this project.

6. Are there any documents (e.g. PDF's)?

Yes, many PDF files are linked from within the HTML pages.

7. Does the Bar have a well defined taxonomy for content? Will The State Bar do the categorization and final placement of the published content after vendor has migrated content into a staging area, or do we need to estimate a comprehensive migration plan that include final placement of all existing content?

That will need to be developed for the SharePoint site. Much of the content is produced and published by and within the various departments of the State Bar. We assume there will be taxonomy and classification changes once SharePoint hosts the WCM system.

8. Are all of the pages publically accessible and do they have the same permissions?

Some have hidden navigation or “secret URLs” not easily found or linked to from the common pages. But this is all non-secure “http:” Web pages accessible by the public.

9. Is the navigation consistent on all of the pages?

As consistent as we try to make it. Each page may have some variations on the overall navigation but our goals were to try to be as consistent as possible.

10. Can we define the migration strategy and teach content owners how to classify and move content or does the project require that we actually migrate 100% of the content?

Proposal should include the copying of the 6,800 static pages of content into a staging and production environment. That number represents, to the best of our knowledge, 100% of the static content.

11. Does the Bar have requirements for search?

Yes, via SharePoint search services.

12. Does the Bar envision the bulk of the work being done onsite or offsite? Re: “Total Travel expenses, if any”

The most efficient and cost-effective method of working, the better. Your proposal would perhaps mention this in your approach to this project. Travel costs should be billed at actual costs within the guidelines of the State Bar’s travel policy.

13. Does the Bar have a VM strategy in place and if so, what product do they use. Re: Dev & Test environments

Yes, VMWare is in place at the State Bar. It’s not required specifically that the development and test environments for SharePoint WCM be in VMWare or not. It could well be possible these would also be at the hosted site. If a vendor presents a good solution for leveraging our internal VM environment for such non-production tiers then that should also be part of the proposal.