THE STATE BAR OF CALIFORNIA
Member Services Center
180 Howard Street · San Francisco, CA 94105-1639
(888) 800-3400 · msc@calbar.ca.gov

FOR OFFICIAL USE ONLY

2011 W

RCVD$: _____ Staff: _____

2011 Fee Waiver Application Form

Please review The Rules & Regulations of the State Bar of California, Title 2, Division 2, Rule 2.16.

Any member, or legal representative, spouse, relative, law partner or associate or other person familiar with the pertinent facts and circumstances may apply for a waiver of payment of the member's annual membership fees by submitting this completed application form along with the appropriate documentation.

All application forms must be received by the payment deadline, to be considered for the current membership year. Incomplete applications will be returned. Unless otherwise approved, an application form will be required for each membership year. The current request will only apply to the annual membership fees accrued during this billing cycle.

1) MEMBER/REQUESTOR INFORMATION

Member Number: _____ Member Name: _____

Requestor's Name (if other than member): _____

Relationship: _____

2) WAIVER REASON

List Basis/Reason for Request (use additional sheets as necessary): _____

_____

_____

Please note that there are limited circumstances in which annual membership fees may be waived: At least one of the following circumstances must exist. Please check all that apply (continued on next page):

☐ a) Member is prevented or greatly impaired from pursuing a livelihood for a substantial portion of the membership year: attach documentation for any of the following:

- ☐ 1) Physical or mental condition
- ☐ 2) Natural disaster
- ☐ 3) Family Emergency

☐ b) Member has a total annual income from all sources of $20,000 or less. Please complete the Financial Declaration Attachment and include documentation such as last year's income tax return.

- Continued on Next Page-

2) WAIVER REASON (contd)

☐ c) Member serves full-time as a magistrate, commissioner or referee, or in another similar capacity for a state or federal court of record (Quasi Judicial Waiver).

☐ d) Member is a retired judge who accepts assignments from the Chief Justice of California to act in a judicial capacity at least 90% of the calendar year.

☐ e) State Bar staff erroneously assessed the fee or penalty.

☐ f) One time-only waiver of LATE FEE ONLY, if the member has no previous record of discipline, or administrative suspension.

3) DECLARATION

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and all attachments to it are true and correct.

Signature: _____ Date: _____

E-mail: _____ Phone: ( ) -

4) SUBMISSION INFORMATION

If your waiver request is based on medical, financial, or other personal hardship, please attach a copy of supporting documentation. Below are some acceptable forms of supporting documentation. *If no documentation is attached, your request will be denied.*

Medical Hardship
- Doctor's letter
- Social security disability notice
- Medical records

Financial Hardship
- 2010 tax return form (If unavailable, you may submit a completed Financial Declaration form, which is available for download at www.calbar.ca.gov).
- Social security income notice

Other Hardship
- Medical records supporting family emergency
- Police report
- Documentation from civic agency declaring natural disaster

☐ Required Documentation Attached: _____

FAX TO: (415) 538-2576 **OR** **MAIL TO:** The State Bar of California
MSC - Waivers
180 Howard Street
San Francisco, CA 94105-1639

STOP

THE STATE BAR OF CALIFORNIA
Member Services Center
180 Howard Street · San Francisco, CA 94105-1639
(888) 800-3400 · msc@calbar.ca.gov

2011 Fee Waiver Application Form
Important Notes

Fee Waivers - There are limited circumstances in which a bar member may apply to have annual bar fees waived. Call the Member Services Center, 1-888-800-3400 or 415-538-2225 if you need assistance filling out this form.

Quasi-Judicial Waivers - Instructions for Waiver of 2011 membership fees for:

Federal Magistrate Judges
California Court Commissioners
Referees
U.S. Appellate Court Commissioners

Title Two, Division 2, Rule 2.16 of the Rules and Regulations of The State Bar of California provides that payment of the active or inactive annual membership fee shall be waived for any member of the State Bar who serves full time as a magistrate, commissioner, referee or in another similar capacity for a state or federal court of record.

If you are a full time Federal Magistrate Judge, California Court Commissioner, California Court Referee or U.S. Appellate Court Commissioner, please complete the "**Waiver Form**" and return it by the payment deadline. Upon receipt of the signed card indicating that you are full time, we will waive your 2011 fees.

Title Two, Division 2, Rule 2.16 of the Rules and Regulations that allows for this waiver of your membership fee has no impact on your MCLE requirement. The MCLE requirement applies to all active members of the State Bar not otherwise exempt. If you maintain active status, you are required to comply with the requirement.

However, The State Bar of California does not require Federal Magistrate Judges, California Court Commissioners, California Court Referees and U.S. Appellate Court Commissioners to maintain active status based on that employment. To transfer your status to inactive, you must also complete and return the "**Transfer to Inactive Status**" form, in addition to the fee waiver card. If you choose inactive status, you will not be required to comply with the MCLE requirement for the time you are on inactive status.

Questions regarding the fee waiver or Minimum Continuing Legal Education (MCLE) should be directed to the Member Services Center, 1-888-800-3400.