

PUBLIC MINUTES

THE COMMITTEE OF BAR EXAMINERS OF THE STATE BAR OF CALIFORNIA

October 16 and 17, 2015

The L.A. Hotel Downtown
333 South Figueroa Street
Los Angeles, California

A meeting of the Committee of Bar Examiners of The State Bar of California convened in closed session at 1:00 p.m., Friday, October 16, 2015, in a meeting room at the L.A. Hotel in Los Angeles, Lee H. Wallach, Chair, presiding. Officers and members present were: Lee H. Wallach, Chair; James H. Aguirre, Zeny M. Agullana, James A. Bolton, Ph.D., Michelle Domingo, Karen M. Goodman, Erika Hiramatsu, KV Kumar, Alexander C. Lawrence, Jr., Joel S. Miliband, Martha Pruden-Hamiter, Sandhya Ramadas, Larry Sheingold, David A. Torres, Jeanne C. Vanderhoff and Patricia M. Villalobos, Members. Board of Trustees member Joanna Mendoza, liaison to the Committee, and Howard H. Lee, International Pacific School of Law, was also present. State Bar staff members in attendance were Gayle E. Murphy, Senior Director, Admissions, George C. Leal, Director for Educational Standards, Lisa Jeong Cummins, Director for Examinations, Greg S. Shin, Director for Operations and Management, Kelly M. O'Haire, Director for Moral Character Determinations, Kim Wong, Administrative Specialist, and Rachel S. Grunberg, Senior Assistant General Counsel. The session went into open session at 2:00 p.m., at which time meetings of the Committee's subcommittees were held. Following a meeting of one of its subcommittees, the meeting was reconvened in open session beginning at 9:40 a.m. on Saturday, October 17, 2015. All Committee members, including Alan S. Yochelson, Vice-Chair, and David A. Torres, Member, Board member and staff in attendance on Friday were present on Saturday. Professor Greg Brandes was also present. Members Traci C. Belmore and Sandra L. Salazar, M.D. were absent both days of the meeting. The meeting went into closed session at 10:10 a.m., at which time Professor Greg Brandes left the meeting. The meeting was adjourned at 10:40 a.m.

COMMITTEE MEETING PUBLIC MINUTES

It was moved, seconded and duly carried that the minutes taken during the public session of the meeting on August 28, 2015 be approved.

2015-2016 SUBCOMMITTEE AND OTHER ASSIGNMENTS

It was by common consent agreed that the 2015 – 2016 Committee of Bar Examiners Subcommittee and other assignments, as attached to these minutes as "[Item 1](#)", be received and filed.

AUGUST AND SEPTEMBER 2015 KEY INDICATORS

It was by common consent agreed that the August and September 2015 Key Indicators for the Office of Admissions/Committee of Bar Examiners be received and filed.

SCHEDULE FOR DECEMBER 4 AND 5, 2015 COMMITTEE MEETING

It was by common consent agreed that the schedule for the December 4 and 5, 2015 Committee Meeting, which will be held at The State Bar of California Offices in San Francisco, California, be received and filed.

INTERNATIONAL PACIFIC SCHOOL OF LAW

It was moved, seconded and duly carried that the International Pacific School of Law's (IPSL) response, which included personal testimony during a hearing and written documents, to the intended action of the Committee to terminate the registration of the law school be received; that IPSL continues to be in non-compliance with the *Unaccredited Law School Rules* (Rules) and *Guidelines for Unaccredited Law School Rules* (Guidelines) as set forth in the Notice of Noncompliance dated June 29, 2015; that the law school's registration as an unaccredited, fixed-facility and degree granting authority be terminated, effective December 31, 2015; that the school be advised that it must inform its students of this action of the Committee; that letters be sent to all of the school's students registered as law students with the Committee confirming that this action has been taken; that the school's name be removed from the list of registered, unaccredited law schools as maintained by the State Bar of California; and that this action of the Committee be recorded in the public portion of this meeting's minutes.

APPOINTMENT OF MEMBERS TO THE ADVISORY COMMITTEE ON CALIFORNIA ACCREDITED LAW SCHOOLS RULES

It was moved, seconded and duly carried that Dean Myron Steeves be appointed to replace Dean Charles Hicks and Erika Hiramatsu and Karen Goodman be appointed to replace Patricia White and Therese Cannon to the Committee's Advisory Committee on California Accredited Law School Rules for three-year terms or until further action is taken by the Committee.

SUBCOMMITTEE ON EXAMINATIONS

ACLU LETTER RE EXAMINATION ACCOMMODATIONS

It was by common consent agreed that the letter from the American Civil Liberties Union regarding the Committee's policies for accommodating breastfeeding mothers be received and filed and that an acknowledgement of its receipt be sent.

REVIEW OF 2014 – 2015 SUBCOMMITTEE GOALS AND ACCOMPLISHMENTS

It was by common consent agreed that the review of the 2014 – 2015 goals and accomplishments for the Subcommittee on Examinations be received and filed.

SUBCOMMITTEE ON OPERATIONS AND MANAGEMENT

AUGUST 2015 FINANCIAL ANALYSIS REPORT

It was by common consent agreed that the Financial Analysis Report as of August 31, 2015 for the Admissions Fund, be received and filed.

JULY 2015 CALIFORNIA BAR EXAMINATION COST ANALYSIS

It was by common consent agreed that the report on costs for administering the July 2015 California Bar Examination be received and filed.

JUNE 2015 FIRST-YEAR LAW STUDENTS EXAMINATION COST ANALYSIS

It was by common consent agreed that the report on costs for administering the June 2015 First-Year Law Students' Examination be received and filed.

REVIEW OF 2014 – 2015 SUBCOMMITTEE GOALS AND ACCOMPLISHMENTS

It was by common consent agreed that the review of the 2014 – 2015 goals and accomplishments for the Subcommittee on Operations and Management be received and filed.

SUBCOMMITTEE ON EDUCATIONAL STANDARDS

NOTICE OF CHANGES IN LAW SCHOOL ADMINISTRATORS

It was by common consent agreed that the notices from University of West Los Angeles School of Law of the appointment of Patricia White as Interim Registrar; from University of Honolulu School of Law of the appointment of Rajmeet Grewal as Dean; and from Concord Law School of Kaplan University that it has moved its administrative office to 10866 Wilshire Blvd., Suite 1240, Los Angeles, CA 90024, be received and filed.

APPLICATION FOR REGISTRATION – AMERICAN INSTITUTE OF LAW

It was moved, seconded and duly carried that the Application of American Institute of Law (AIL) for registration as a correspondence law school be received and filed; that an inspection of AIL be conducted within the next 90 days; and that a report of the inspection be prepared and submitted for the consideration by the Committee as to whether to register the law school.

**UNIVERSITY OF HONOLULU SCHOOL OF LAW – REQUEST
FOR APPROVAL OF A MAJOR CHANGE**

It was moved, seconded and duly carried that the request for approval of two major changes submitted by the University of Honolulu School of Law, pursuant to Rules 4.245, 4.246(B) and 4.246(G) of the *Unaccredited Law School Rules*, which will allow it to change its name to the Central California University School of Law and move its administrative offices to 4260 Sisk Road, Suite E, Modesto, California, be received and filed and that both requests be granted.

REVIEW OF 2014 – 2015 SUBCOMMITTEE GOALS AND ACCOMPLISHMENTS

It was by common consent agreed that the review of the 2014 – 2015 goals and accomplishments for the Subcommittee on Educational Standards be received and filed.

SUBCOMMITTEE ON MORAL CHARACTER

REVIEW OF 2014 – 2015 SUBCOMMITTEE GOALS AND ACCOMPLISHMENTS

It was by common consent agreed that the review of the 2014 – 2015 goals and accomplishments for the Subcommittee on Moral Character be received and filed.

ADJOURNMENT

Having concluded all the business scheduled for consideration during the open and closed sessions of the meeting, the meeting was adjourned at 10:40 a.m., Saturday, October 17, 2015.