**Policy to Permit**

**Headwear to be Worn in a Secure Examination Test Center**

**Due to Religious Beliefs**

In accordance with the Committee of Bar Examiners’ policy, petitions filed by applicants seeking exemptions from the examination test center prohibited items policy that would permit them to wear headwear while in a secure examination test center due to their religious beliefs will be considered if they meet the criteria discussed below.

Applicants seeking exemptions must comply with the following requirements and submit the required documents:

1. A petition seeking an exemption during the administration of an examination based on an applicant’s religious beliefs must be in writing, signed under penalty of perjury and received by the Office of Admissions no later than final application filing deadline of the examination the applicant intends to take; and,
2. A declaration signed under penalty of perjury attesting to the need for the exemption must be signed and forwarded to the Office of Admissions so that it is received no later than the final application filing deadline of the examination the applicant intends to take. Requests for an extension or an exception to this deadline will not be considered.

The petition and completed declaration should be forwarded to the following address: Office of Admissions, The State Bar of California; Attn: Petitions Department; 845 S. Figueroa Street • Los Angeles, CA 90017-2515.

Applicants granted permission to wear headwear into a secure examination test center will be subject to inspection of the headwear, if such inspection is required in order to verify the identity of the applicant or if there is suspected cheating. Any inspection conducted will take place in a private room, with at least two staff or proctors present. Those inspecting the headwear will be of the same gender as the applicant.

**ITEM 1**