



**REGISTERED IN-HOUSE COUNSEL
QUALIFYING INSTITUTION DECLARATION**

APPLICANT INFORMATION

Name: _____ File Number: _____

QUALIFYING INSTITUTION INFORMATION

Institution Name: _____

Effective Date of Applicant's Employment: _____

Institution Address: _____

City: _____ State: _____ Zip: _____

Institution Contact Person: _____

Phone Number: _____ Email: _____

The institution meets the requirements of rule 9.46 of the California Rules of Court of a Qualifying Institution and:

___ employs at least five full time employees or

___ employs an attorney who is an active licensee in good standing of the State Bar of California.

Attorney Name: _____ State Bar Number: _____

ATTESTATION

I, _____, am a(n) ___ officer, ___ director, or ___ general counsel for the above-named institution.

- The applicant is employed as an attorney at the Qualifying Institution and the nature of their employment conforms to the requirements of rule 9.46 of the Rules of Court.
- I will notify the State Bar of California within 30 days if the applicant's employment is terminated, they are no longer eligible for employment under the governing rules, the institution no longer meets the requirements for a Qualifying Institution, or the institution has changed its office address.
- I attest that the applicant, on the basis of reasonable inquiry, qualifies for registration as In-House Counsel and is of good moral character.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature: _____ Executed on: _____

Print Name: _____