**State Bar Secure File Transfer Setup Request**

## Overview

SSH is a cryptographically protected remote login protocol that replaces insecure telnet and rlogin protocols. It provides strong protection against password sniffing and third party session monitoring, better protecting your authentication credentials and privacy. In addition, SSH offers additional authentication methods that are considered more secure than passwords, such as public key authentication and extensive protection against spoofing. This document provides the necessary instruction set to achieve a secure FTP session.

The State Bar of California provides a secure and convenient way to transfer data to or from the State Bar via the Internet. Multiple secure FTP clients, such as WINSCP or WS-FTP, can be used to upload files to the State Bar Secure FTP Server. Access to the State Bar SFTP server will only be gained by using SFTP/SSH connection protocols.

## Connection Requirements:

* Completed Access Form
* Secure FTP Client (WINSCP, WS\_FTP, etc.)
* Access ID and password
* Public and private SSH2 key if used
* IP (NAT IP) address that will be used for secure session

State Bar IT staff will review the completed form and ensure that all required information is provided to establish secure session. State Bar IT staff will contact the requesting agency and facilitate testing process.

## State Bar Secure File Transfer Setup Request Form

### Section A: Customer Section Contact Information

*Provide a technical contact who can work with the State Bar’s IT staff to setup the file transfer*

**Company Name:**

**Technical Support Contact Person**

**Name:**

**Phone:**       **Email:**

### Section B: Required Customer Server Information

*Complete this section if you push file to the State Bar of California*

*Include test environment information if applicable*

 **Test** **Production**

Connection Public IP Address:

The following IP addresses are not allowed:

10.0.0.0 – 10.255.255.255

172.16.0.0 – 172.16.255.255

192.168.0.0 -192.168.255.255

**Note:** ID and password will be provided via phone only.

### Section C: State Bar Server Information

 **Production** **sftp.statebarofcalifornia.org**