

Admissions Information Management System (AIMS)

Request for Proposal: Questions & Answers

March 10, 2017

1. What is the budget for this project?

The State Bar does not disclose project budgets.

2. Do you have a Feasibility Study Report for this project and if so, will you share it?

A Business Case report will be shared with the awardee upon formal engagement.

3. How many users and types of users will access AIMS?

There is an approximate upper limit of 70 staff users per the staffing number of the Office of Admissions within the RFP. See the Description of Existing Technology and Current Level of Admissions Actions sections within the RFP for external interaction numbers. An exact hierarchy within the desired system has not been determined, the design and definition of user roles is within the scope of services requested by this RFP.

4. Is there an existing incumbent vendor supporting the current system and if so, will they be allowed to bid on this solicitation?

The desired system will combine the functions of several disparate systems presently in operation; the incumbents of these systems are allowed to bid but are not purveyors of COTS systems with the functionality described in the RFP.

5. Have you seen any demonstration of COTS or MOTS systems from software vendor such as Salesforce, ServiceNow, Oracle, etc.?

Various members of the participating departments have seen demonstrations of COTS systems, but not with the focus of the Admissions Information System described in the RFP.

6. Can companies outside the USA submit a proposal?

Yes, companies from outside the US can bid; however it is highly preferable for such companies to maintain a US presence and team. Constant, stable communication will be required and time zone differences exceeding those within GMT range of the US may significantly impact the project.

7. Are in-person meetings required?

Yes, it is expected that some project kickoff, management and on-site development, training and support will require regular in-person attendance.

8. Can tasks be performed outside the USA?

Yes, however the RFP stipulates that proposals should be for a Consumer off the Shelf (COTS) System. The State Bar is not looking for a custom-developed system for this RFP, our agency is interested in existing solutions or platform solutions that are built utilizing a series of compatible applications to create integrated management solutions that can be configured to our needs and are currently deployed and functioning at other organizations (preferably in the US). We are not interested in solutions where customization outweighs configuration.

9. Can proposal be submitted via email?

No, all bidders must submit eight (8) hardcopies of their proposals and one set of CD-ROM, DVD, or USB flash drive containing all files electronically, unlocked by 4:00PM PST on Friday, 04/28/17.