

# AGENDA ITEM

**SEPTEMBER 30-1**

(Organization Meeting)

Proposed Multi-Year  
Board Meeting Schedule

**DATE:** September 18, 2007

**TO:** The Members of the Board of Governors

**FROM:** Judy Johnson

**SUBJECT:** Proposed Multi-Year Board Meeting Schedule

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## **BACKGROUND:**

Several years ago, I was requested to explore with staff the feasibility of scheduling Board meetings several years in advance. At its August 26, 2000, meeting, the Board unanimously approved a multi-year Board meeting schedule, which is revisited each year at the Board's Organization Meeting.

Prior to setting these dates, we take into account the bar's holiday schedules, various religious holidays, ABA meetings, Western States Bar Conferences (the latter we try and project), etc., for the years that such information is available. The advantages of scheduling Board meetings for years in advance are multi-fold:

- It will facilitate your calendar organization years in advance.
- The bar will be in a better position to reserve conference meeting rooms.
- For the past number of years, the bar has experienced difficulty in contracting with hotels; our group is small and does not meet frequently. As you are aware, it is becoming increasingly difficult to get affordable sleeping accommodations, especially in San Francisco. By scheduling Board meetings several years in advance, the bar will be in a stronger position to enter into multi-year contracts with hotels and, hopefully, obtain better rates.

- Flights for the meetings can be arranged well in advance.
- As stated, not only would this be a negotiating tool for hotel contracts, but it would also be extremely helpful to the numerous volunteers who currently sit on our committees and who would, like you, be able to plan their calendars for several years.

Attached are the proposed schedules of Board meetings for the years 2007-08, and 2008-09, 2009-10, which previously were approved by the Board. We have added the meeting dates for the year 2010-11, some information was not available for that year, but should be available by next year, when this will again go to the Board, should there be any amendments.

**RECOMMENDATION:**

Should the Board agree with the proposal, it would be in order to adopt the following resolution:

**RESOLVED** that the Board hereby approves the schedule of Board meetings for the years 2007-08, 2008-09, 2009-10, and 2010-11, in the form attached to these minutes and made a part hereof.