

AGENDA ITEM

**MARCH 54-112
Membership Billing
Waiver of Late
Penalty - Report of
Action**

DATE: February 13, 2007

TO: Board Committee on Operations
Board of Governors

FROM: Cathy Torney, Committee Coordinator

SUBJECT: Membership Billing Waiver of Late Penalty, Report of Action Taken
on Behalf of the Board of Governors Between Meetings

On February 13, 2007, the Board Committee on Operations, which has the authority to act on behalf of the Board of Governors in between regular Board meetings, met by conference call to discuss the above issue. Because staff needed direction whether to attach late penalties to members who had submitted their 2007 membership fees with postmarks past the February 1 due date, the matter was considered as an emergency item pursuant to Article 4, section 2, of the Rules Governing Open Meetings, Closed Sessions of the Board of Governors.

A quorum was reached, and the Board Committee voted six to one, to adopt the following resolution:

RESOLVED, that the Board Committee on Operations, acting on behalf of the Board of Governors between meetings, hereby waives the imposition of late penalties for members who paid their full membership fees by mail, postmarked between February 2, 2007 and February 5, 2007; and it is

FURTHER RESOLVED, that this waiver is granted on a one-time only basis for the year 2007 and that staff is directed to notify each member granted this waiver that it is a one-time waiver.

All members were present and all members except JoAnn Grace voted yes. Ms. Grace voted no.