

Memo

To: Howard Miller, President-elect, State Bar of California
From: Patti White
cc: Judy Johnson, Francisco Gomez
Date: 9/4/2009
Re: Goals and Plans for 2009-2010 BOG Year

<u>Action</u>	<u>Date</u>
• Meeting with PPDB Chair, Peggy Van Horn, Judy Johnson and Francisco Gomez to discuss 2010 Budget Assumptions.	August 14, 2009
• Conference Call Meeting of the entire 2010 PPDB Committee to discuss 2010 Budget Assumptions and to brainstorm ideas for strategic issues to discuss at November 2009 BOG Planning Meeting.	August 25, 2009
• PPBD plans and goals submitted to BOG.	Sept. 12, 2009
• PPDB Committee to meet in person in SF and by video conference in LA; review and discuss proposed 2010 Budget; review and discuss proposed format and issues for November Board Planning Meeting.	Oct. 8, 2009
• BOG Planning Meeting Plenary Session and Breakout Sessions.	Nov. 13, 2009
• PPDB Committee Action on Proposed 2010 Budget and Quarterly Financial Report.	Nov. 13, 2009

<u>Action</u>	<u>Date</u>
• Plenary Session re Planning Issues	Nov. 14, 2009
• BOG Action on 2010 Budget	Nov. 14, 2009
• Quarterly Financial Report and Carryover of Budgeted Funds from 2009 to 2010	Jan. 2010
• Overview of Compliance with Audit Recommendations	Jan. 2010
• Overview of Action on Identified Issues from Planning Meeting	Jan. 2010
• Ongoing Budget Overview	March 2010
• Quarterly Financial Statements	May 2010
• Overview of Status of Audit Recommendations	May 2010
• Review of Membership Fees, fee scaling, penalties and due dates	July 2010
• Quarterly Financial Statements	July 2010
• Status Report re Planning Issues	July 2010
• Investment Policy and Reports	As needed
• CSF Reports	As needed