

Bylaws of the Family Law Section

§4. Executive Committee

- d. Meetings and Action Without a Meeting: Meetings of the executive committee may be called by the chairperson or by a majority of the members of the executive committee. Written notice of such meeting shall be mailed to members of the executive committee at least five (5) days prior to such meeting or shall be given by e-mail, telephone or telegraph at least two (2) days prior to such meeting. At meetings of the executive committee, the majority of its members shall constitute a quorum for the transaction of any business of the committee.

The executive committee may act without a meeting by a poll of its members. In such event, no less than eight (8) members must agree on any action taken. A poll of the members of the executive committee may be conducted by the chairperson or the chairperson's designee by e-mail, -telephone, telegraph or mail.

Notwithstanding the provisions of this section, amendments of these bylaws shall be governed solely by the provisions of section 7, below.

- e. Officers: The Board of Governors shall appoint the chairperson, vice-chairperson, legislative chairperson and secretary. Thereafter, within a period of ninety (90) days the executive committee shall recommend to the Board of Governors a chairperson, vice-chairperson, legislative chairperson and secretary from among the committee members who shall at the time of assuming such office have served at least one year as a member of the committee.

The newly appointed chairperson, vice-chairperson, legislative chairperson and secretary shall assume the duties of their respective offices on the last day of the Annual Meeting of the State Bar following their appointment, and shall continue in office until their successors are appointed and assume office. In the event of a vacancy among the officers, the executive committee may recommend to the Board of Governors a successor to fill the unexpired term.

The chairperson shall preside at all meetings of the section and the executive committee and shall administer the affairs of the section and committee subject to and in accordance with the State Bar Act, the *Rules and Regulations of the State Bar*, the policies of the Board of Governors, and these bylaws.

The secretary shall keep minutes of meetings of the section and

executive committee and make suitable arrangements for annual meetings.

The vice-chairperson shall perform the duties of coordinating liaison to all standing Committees and shall assume all duties of the chairperson during the latter's absence or inability to act, and when so acting, shall have all the powers of the chairperson and be subject to all the restrictions upon the chairperson.

The Legislative chairperson shall, under the supervision of the section chairperson, manage the section's activities with regard to pending legislation, and participate in the leadership of the section to the extent prescribed by the section chairperson.

(Source: Board of Governors' Resolution, March 1977, October 2006; January 2010;