

AGENDA ITEM

JANUARY 701

DATE: January 1, 2011
TO: Members, Board of Governors
FROM: Office of the Executive Director/Secretary
SUBJECT: Appointment of New Executive Director as Secretary

EXECUTIVE SUMMARY

At the Board's September 2010 meeting, the Board appointed the vice-presidents, secretary and treasurer at the State Bar for the 2010-2011 Board year. The Board is required by statute to select a secretary annually. It is the custom of the Board to appoint the Executive Director as the secretary. At its September 2010 meeting, the Board confirmed the reselection of Executive Director Judy Johnson to serve as Secretary of the State Bar. With the selection of Joseph Dunn as the State Bar's new Executive Director, and Judy Johnson moving into the position of Executive Director Emeritus, it is appropriate for the Board to confirm the selection of Joseph Dunn as Secretary of the State Bar.

ISSUE

With the recent appointment of Joseph Dunn to serve as the State Bar's Executive Director, and Judy Johnson moving into the position of Executive Director Emeritus, it is appropriate for the Board to confirm the substitution of Joseph Dunn for Judy Johnson as Secretary of the State Bar.

CONCLUSION

It is recommended that the Board of Governors appoint Joseph Dunn as Secretary of the State Bar, to succeed Executive Director Emeritus Judy Johnson as Secretary effective immediately.

DISCUSSION

California Business & Professions Code Section 6020 provides that the officers of the State Bar are a president, vice presidents, a secretary, and a treasurer. One of the vice presidents may also be selected to serve as treasurer. [Business & Professions Code Section 6020]. The newly selected officers assume their official duties at the conclusion

of the State Bar's Annual Meeting. [Business & Professions Code Section 6021]. The secretary is selected annually by the Board and is the one officer, who by statute, does not need to be a member of the Board of Governors or of the State Bar of California. [Business & Professions Code Section 6022].

The secretary of the State Bar serves as an executive secretary, a salaried officer who devotes full time to the administration of the Board and also serves as the general manager of the organization. [See, Roberts Rules of Order Newly Revised Section 47, pages 447-448, 10th ed. 2000.] Historically, the secretary of the State Bar also served as the chief executive officer of the organization under the title "secretary". The Board changed that title to "Executive Director," to reflect the chief executive officer responsibilities that the Executive Director was expected to perform. For the past decade, the Executive Director and Secretary positions have been combined and filled by the Executive Director and Secretary Judy Johnson.

FISCAL / PERSONNEL IMPACT:

Not Applicable.

RULE AMENDMENTS:

Not Applicable.

BOARD BOOK IMPACT:

Not Applicable.

RECOMMENDATION

It is recommended that the Board of Governors appoint Joseph Dunn as Secretary of the State Bar, to succeed Executive Director Emeritus Judy Johnson as Secretary effective immediately.

PROPOSED BOARD RESOLUTION:

The following resolution is recommended:

RESOLVED, that the Board hereby that the Board of Governors hereby appoints Joseph Dunn as Secretary of the State Bar, to succeed Executive Director Emeritus Judy Johnson as Secretary effective immediately; and it is

FURTHER RESOLVED, that the Board of Governors extends its gratitude to Judy Johnson for her many years of service to the State Bar.