

**2010 – 2011 GOALS AND OBJECTIVES
PLANNING, PROGRAM DEVELOPMENT AND BUDGET COMMITTEE
BOARD OF GOVERNORS, STATE BAR OF CALIFORNIA**

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1. Purpose of Committee:

The PPDB monitors the Board's participation in State Bar planning, budget development and preparation, and new program implementation. All proposed new programs are first reviewed by the Planning Committee to assess their fiscal impact on the bar's bottom line and to ensure they can be funded "within budget." PPDB also reviews quarterly financial statements and any fiscal policy that may have an economic impact on the State Bar such requests to increase funding for existing programs. The committee also plans and hosts the annual Board planning session that is usually held in January, but at the Board's request, has been moved to November for 2009 and 2010. Lastly, in its budgetary capacity, the committee monitors the performance of State Bar advisory committees.

Goals for the Planning, Program Development and Budget Committee for the 2010-2011 Board Year:

1. Annual Board Planning Session. The Board conducts a planning session (November). This session is not a public business meeting, although a business meeting may be scheduled in conjunction with this meeting. At its annual planning session, the Board considers its policy decision-making to set the long-range vision for the State Bar.
2. Budget Priorities in the New Political / Fiscal Environment – Develop budget policy in light of the creation of the Temporary Emergency Legal Services Voluntary Assistance Option that directs \$10 of membership dues to legal services purposes unless a member voluntarily elects not to support those activities. The direction of dues is optional and would expire on January 1, 2014. The bill would require that the annual membership dues statement sent to each member provide him or her with the option of deducting \$10 from his or her membership dues if he or she elects not to have this amount allocated to legal services purposes.
3. Creation of a Real Property Subcommittee:
 - A. Suggested composition – BOG, external experts, and staff
 - B. Los Angeles – Explore real property options in anticipation of the expiration of the 1149 South Olive building lease.

Staff Status Reports
 - i. San Francisco - Status of marketing the 11th and 12th Floors for lease by outside tenants
 - ii. Los Angeles – Parking Lot - revenue options
4. Continue to assist the Board's ongoing assessment of its governance and committee structure to ensure focus on its policy-making role.
5. Technology Strategy and Execution - Create a special "Technology Subcommittee" --comprised of BOGs/ Staff/External experts -- to assist the Chief Information Officer in developing develop long-range strategic policies to support the State Bar's technology infrastructure and systems and improve service for internal and external customers.

Inventory of PPDB Action Items

Action	Date
Conference Call Meeting of the entire 2010 PPDB Committee to discuss 2011 Budget Assumptions and to brainstorm ideas for strategic issues to discuss at November 2010 BOG Planning Meeting.	October 2010
PPDB Committee to meet in person in SF and by video conference in LA; review and discuss proposed 2011 Budget; review and discuss proposed format and issues for November Board Planning Meeting.	October 2010
BOG Planning Meeting Plenary Session and Breakout Sessions.	November 2010
PPDB Committee Action on Proposed 2011 Budget and Quarterly Financial Report.	November 2010
Plenary Session re Planning Issues	November 2010
BOG Action on 2011 Budget	November 2010
Quarterly Financial Report and Carryover of Budgeted Funds from 2010 to 2011	January- March 2011
Overview of Compliance with Audit Recommendations	January 2011
Overview of Action on Identified Issues from Planning Meeting	January 2011
Ongoing Budget Overview	March 2011
Quarterly Financial Statements	May 2011
Overview of Status of Audit Recommendations	May 2011
Review of Membership Fees, fee scaling, penalties and due dates	July 2011
Quarterly Financial Statements	July 2011
Status Report re Planning Issues	July 2011
Investment Policy and Reports	As Needed
CSF Reports	As Needed