



**CERTIFIED LAW STUDENT PROGRAM
SUPERVISING ATTORNEY DECLARATION
LAW OFFICE STUDY STUDENT**

STUDENT INFORMATION

Student Name: _____ File Number: _____

LAW OFFICE STUDY (LOS) INFORMATION

LOS Start Date: _____ LOS Anticipated or Completion Date: _____
(MM/DD/YY) (MM/DD/YY)

Are you supervising the student in both the CLS and LOS Programs? Yes No

If you answered "yes" to the question above, please complete the CLS Supervising Attorney Information and CLS and LOS Supervisor Declaration sections. If you answered "no" to the question above, please complete the CLS Supervising Attorney Information and CLS Declaration sections only. The student must have the LOS supervisor complete the LOS Supervisor Declaration.

CLS SUPERVISING ATTORNEY INFORMATION

CLS Supervising Attorney Name: _____

Employer: _____

Employer Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

The anticipated period of supervision must be after the Application for the Certified Law Student Program is submitted, but it must not take effect until the application is approved.

ANTICIPATED PERIOD OF SUPERVISION

Start Date _____ End Date _____
(MM/DD/YY) (MM/DD/YY)

DECLARATION

I declare under penalty of perjury under the laws of the State of California that all the following is true and correct:

- I am an active licensee in good standing of the State Bar of California.
- I have practiced law for at least four years in any United States jurisdiction.
- I have actively practiced law in California or taught law in a California law school for at least two years immediately preceding the time of supervision.
- I will supervise the permitted activities of the Certified Law Student as specified by rule 9.42(d) and (e) of the California Rules of Court and rule 3.7 of the Rules of the State Bar of California.
 - I will personally assume professional responsibility for any activity the Certified Law Student performs pursuant to rule 9.42(e) of the California Rules of Court or Title 3, Division 1, Chapter 1 of the Rules of the State Bar.
 - I will train and counsel the Certified Law Student to competently perform activities authorized by the governing rules.
 - I will read, approve, and personally sign any documents prepared by the Certified Law Student for a client.
 - The student and I will make good faith efforts to mitigate or prevent any actual or potential conflicts of interest or ethical concerns that might arise from the student's dual roles.
 - I will concurrently supervise no more than 5 Certified Law Students, or, if employed full-time to supervise law students in a law school or government training program, no more than 25 Certified Law Students simultaneously.
- I will notify the State Bar within 30 days if I no longer meet the requirements of the governing rules or my supervision is ending before the period stated in the Notice of Certification, which I will receive upon approval of the application.

This Supervising Attorney Declaration must be signed within 30 days of submission to the State Bar.

LOS Office Study Student Name

CLS Supervising Attorney’s Signature

Date

CLS Supervising Attorney - Print Name

State Bar Number

LOS SUPERVISOR DECLARATION

- The LOS student meets the qualifications to participate in the Certified Law Students Program, as they:
 - Have successfully completed one full year of legal study in the LOS Program,
 - Have passed the First-Year Law Students' Exam, and
 - Are actively continuing the study of law through the LOS program or, within the last 30 days, completed the course of study through the LOS Program.

LOS Office Study Student Name

LOS Supervising Attorney's Signature

Date

LOS Supervising Attorney - Print Name

State Bar Number